### Procedure for Sign-In Sheets

#### 3 Different Ways to Sign-In and Skate:

## If You Are Registered Skater

- 1. Initial beside your name
- 2. Skate!
  - If your name is not on the list and you think you are registered, double check your invoice, write your name down with an explanation and Email office@skatesaskatoon.com to follow up

# If You Are Exchanging Sessions

- 1. Print your name
- 2. Enter date and option number you are exchanging
- 3. Skate!
  - Missed sessions must be exchanged for an appropriate session.
     See the below example

# If You Are Using a Ticket

- 1. Print your name
- Print your coach's name if using a 15 Minute Lesson Ice Ticket(s) and the time you got on and off the ice.
   Can only be used for private lessons
- Enter the barcode number of the ticket(s) you are using
- 4. Skate!

Example: A Star 6-Gold session can be exchanged for another Star 6 – Gold or an Open session but an Open session cannot be exchanged for a Star 6-Gold session unless the skater fits the designation

-Seasonal Ice Session Tickets are for a 45 minute session for Star 1 and above only -Tickets can only be used on undesignated sessions, space permitting -Registered skaters receive priority

#### General Ice Rules:

- All skaters must always have a valid Skate Canada Membership! Email office@skatesaskatoon.com before skating if you are not certain whether you have a current membership
- No more than 24 skaters are allowed on the ice at one time!

#### 15 Minute Lesson Ice Tickets:

Can only be used for private lessons

Follow the ice rules that are posted near the entrance of the ice surface, near the office or on-line. Please familiarize yourself with the rules. Email <a href="mailto:office@skatesaskatoon.com">office@skatesaskatoon.com</a> with any questions

### DO NOT ENTER THE ICE UNTIL YOU HAVE SIGNED IN!!

Does not apply to group lessons for CanSkate, Advanced, Stroking or Synchro Team Sessions Applies to Advanced Practice sessions